



GARISSA UNIVERSITY

Oasis of Innovation

Vision

A world class university of Technology, Innovation and Development



OFFICE OF THE VICE CHANCELLOR

ADVERTISEMENT OF VACANT POSITIONS

Garissa University (GaU) was established by the legal notice No. 116 of 12th August 2011 under the Moi University Act (Cap. 210A) as a constituent college of Moi University. It received its Charter on 23rd October, 2017 to become a fully-fledged University.

The University seeks to recruit qualified and competent persons to fill the following vacant positions: -

1. Senior ICT Planning & Development Officer, Ref: GaU/HR/EA/1/26 Permanent and Pensionable, Grade 13, Positions (1)
2. Senior library assistant II (System Librarian), Ref: GaU/HR/EA/2/26 Permanent and Pensionable, Grade (8), Positions (1)
3. Computer Technologist III (Systems Administrator/Network Administrator), Ref: GaU/HR/EA/3/26, Permanent and Pensionable Grade (8), Positions (1)
4. Computer Technologist III (Software), Ref: GaU/HR/EA/4/26, Permanent and Pensionable, Grade (8), Positions (1)
5. Assistant Computer Technologist I (ICT support & electronics technologist), Ref: GaU/HR/EA/5/26, Permanent and Pensionable Grade (7), Positions (2)
6. Assistant ICT Trainer, Ref: GaU/HR/EA/6/26, Permanent and Pensionable, Grade (10), Positions (1)
7. Graduate Assistant, Ref: GaU/HR/EA/7/26, One year contract, Grade (10), Positions (1)
8. Accountant I, Ref: GaU/HR/EA/8/26, Permanent and Pensionable Grade (12), Positions (1)
9. Assistant Accountant II, Ref: GaU/HR/EA/9/26, Permanent and Pensionable, Grade (9), Positions (1)
10. Administrative Assistant/Research assistant, Ref: GaU/HR/EA/10/26, 3 years contract, Grade (8), Positions (3)
11. Clinical instructor/Senior Nursing Officer, Ref: GaU/HR/EA/11/26 Permanent and Pensionable, Grade (11) Positions (1)
12. Cook, Ref: GaU/HR/EA/12/26, 3 years contract, Grade (4), Positions (2)
13. Security Guard, Ref: GaU/HR/EA/13/26, 3 years contract, Grade (2), Positions (3)
14. Groundsman II, Ref: GaU/HR/EA/14/26, 3 years Contract Grade (2), Positions (2)

15. Laboratory technical assistant I, Ref: GaU/HR/EA/15/26, One year Contract, Grade (6), Positions (1)
16. Nutrition & Dietetics Technologist, Ref: GaU/HR/EA/16/26, One year Contract, Grade (6), Positions (1)

METHOD OF APPLICATION

Vacancy details are available on the Garissa University website at www.gau.ac.ke. Interested applicants are required to complete the "Application for Employment" form (Form FM-HR-009) and provide full details of their educational and professional qualifications, work experience, telephone number, and e-mail address. Applicants should attach an updated Curriculum Vitae (CV), copies of academic and professional certificates, and testimonials. The application must be submitted in a sealed envelope clearly marked at the top "Application for the Position of _____" and mailed or delivered to:

**THE VICE CHANCELLOR
GARISSA UNIVERSITY
PO BOX 1801-70100 GARISSA
Or can be emailed to:
recruitment@gau.ac.ke**

Garissa University is an equal opportunity employer and canvassing will lead to automatic disqualification. Youth, Women, Marginalized groups and persons living with disability are encouraged to apply. Only shortlisted candidates will be contacted.

Applications should be received at the **office of the Vice Chancellor** not later than **20th March 2026 at 5.00pm**. Incomplete and late applications will **NOT** be accepted.

NOTE:

1. It is a criminal offence to provide false information and documents in the job applications. The University shall take appropriate action on any applicant who shall be found to have presented false information and/or documents.
2. Successful candidates will be required to satisfy the requirements of Chapter Six (6) of the Constitution of Kenya 2010
3. Qualifications obtained from foreign universities should be authenticated by the relevant bodies
4. Garissa University does not levy any fees for job application