

KENYA URBAN ROADS AUTHORITY

Transforming Urban Mobility

REQUEST FOR EXPRESSIONS OF INTEREST

COUNTRY	KENYA
PROJECT NAME	DEVELOPMENT OF URBAN ROADS IN ARID & SEMI-ARID AREAS PHASE 1 – CONSTRUCTION OF WAJIR TOWN ROADS
PROJECT ID NO.	LOAN NO.115117P
ASSIGNMENT TITLE	EXPRESSION OF INTEREST FOR CONSULTANCY SERVICES FOR INDIVIDUAL: 1. INDEPENDENT ENGINEER 2. PROJECT ADMINISTRATOR
TENDER NO.	KURA/HQ/DEV/003/2025-2026

1. The Government of the Republic of Kenya has received financing from the OPEC Fund for International Development toward the cost of the Development of Urban Roads in Arid and Semi-Arid Areas Project Phase 1 – Construction of Wajir Town Roads. As part of this project, one of the components involves engaging an individual Civil Engineering Consultant to support the Project Implementation Unit (PIU).
2. Kenya Urban Roads Authority (KURA), a State Corporation under the Ministry of Roads and Transport, established under the Kenya Roads Act, 2007, are the implementing agency for the works.
3. The **Kenya Urban Roads Authority (KURA)**, the implementing agency, invites qualified Civil Engineers and Project Administrators to express their interest in providing the services.
4. The shortlisting criteria are:
 - Civil Consultant Engineer:** -
The tasks to be carried out under the assignment include but are not limited to:
 - Contractual and Technical Oversight
 - Interpret contract provisions impartially where disputes arise between the Client, Resident Engineer, and Contractor.
 - Risk Management
 - Risk identification and communication to the necessary stakeholders.
 - Reporting to stakeholders
 - Prepare independent monthly/quarterly reports for the Client and Donor, covering progress, risks, compliance, and recommendations.
 - Independently provide early warnings on bottlenecks that may jeopardize delivery timelines, costs, or quality.
 - Dispute Prevention and Resolution:
 - Act as a neutral referee in technical and contractual disputes between the Client, Resident Engineer, and Contractor.
 - Provide expert determinations or recommendations before escalating to arbitration or dispute boards.

The shortlisting criteria are:

- Must hold a bachelor's degree in civil engineering from a recognized university; a master's degree in a relevant field will be an added advantage.
- Must have a Minimum of 20 years' experience in the design and supervision of urban road construction projects.
- Must be registered with an Engineering Professional Body/Society recognized in Kenya, with a valid practicing license in the category of Professional Engineer.
- Must demonstrate experience working in urban and peri-urban environments; experience in informal settlement road projects will be an added advantage.
- Must have proven experience in implementing donor-funded road projects.
- Must demonstrate experience in managing Resettlement Action Plans (RAPs) and engaging Project Affected Persons (PAPs).
- Must demonstrate capability in coordinating and supervising relocation of utilities and services in road projects.
- Must demonstrate strong leadership and stakeholder engagement skills.

b. Project Administrator

The tasks to be carried out under the assignment include but are not limited to:

- Manage the Project Manager's busy calendar to efficiently schedule appointments, organize email, flag urgent requests, and assist in drafting/composing correspondence as appropriate.
- Liaise with the communications team to publicize events that the Engineer Urban Roads design and Planning is facilitating.
- Coordinate project travel arrangements as and when required; compile documents for meetings; complete travel expense reports.
- Work closely and effectively with the Project Manager and Director Urban Roads design and Planning, ensuring they are well informed and apprised of upcoming commitments and

- responsibilities, and following up appropriately.
- Support with conducting literature review, mapping stakeholders, developing workplans and log-frames, project management, and preparing supporting documents.

The shortlisting criteria are:

- Bachelor's degree in business administration, Records Management, Project Management, social sciences from a recognized university.
- Minimum of 5 years' progressive experience in project administration with emphasis on records and document management in large infrastructure/road projects.
- Demonstrated ability to establish and maintain structured document control systems (physical and electronic), ensuring accuracy, confidentiality, and accessibility of project records.
- Proficiency in project management software (MS Project/Primavera), and MS Office Suite.
- Strong organizational, communication, and liaison skills to coordinate among the Stakeholders.
- Demonstrated ability to prepare, track, and archive project progress reports, financial records, resettlement documentation (RAP/PAP), and relocation of services records.
- Experience in urban and peri-urban infrastructure projects; exposure to projects in informal settlements will be an added advantage.
- The Kenya Urban Roads Authority now invites eligible individual consultants in civil engineering and project management to express their interest in providing the services. Interested individuals must provide information indicating that they are qualified to render the services (attach curriculum vitae, copies of academic & professional qualifications, and registration/licensing certificates).
- The contract is expected to be for a period of Twenty-Four (24) calendar months.
- An Engineer will be selected in accordance with the Selection of Individual Consultants Method set out in the Procurement Regulations.
- Further information can be obtained at the address below during office hours Mondays to Fridays from [0830 to 1645 hours local time], excluding public holidays.
- The detailed Terms of Reference (TOR) for the assignment can be found at the following website: www.kura.go.ke or can be obtained at the address given below.
- The Expressions of Interest must be delivered in a written form to the address below [in person, or by mail], clearly marked,

EXPRESSION OF INTEREST FOR:

CONSULTING ENGINEER AND SECRETARY SERVICES FOR DEVELOPMENT OF URBAN ROADS IN FIVE COUNTIES IN ARID AND SEMI-ARID AREAS PHASE 1 – (CONSTRUCTION OF WAJIR TOWN ROADS)

TENDER No: KURA/HQ/DEV/003/2025-2026

By **Thursday, 9th October 2025 at 1100Hrs (East Africa Time)**.

Attn: **Deputy Director, Supply Chain Management**
Kenya Urban Roads Authority (KURA)
Barabara Plaza, Jomo Kenyatta International Airport (JKIA),
Off Airport South Road, along Mazao Road
Block D, Ground Floor, East Wing
P. O. Box 41727 – 00100 NAIROBI, KENYA
Tel: + 254 - 20 - 272 2222
Email: info@kura.go.ke

11. Further information may be obtained from the address below

Attn: **Director, Urban Roads Planning and Design**
Kenya Urban Roads Authority (KURA)
Barabara Plaza, Jomo Kenyatta International Airport (JKIA),
Off Airport South Road, along Mazao Road
Block D, 3rd Floor, East Wing
NAIROBI, KENYA
Tel: + 254 - 20 - 272 2222
Email addresses: info@kura.go.ke

NOTE: Interested Bidders are required to continually check the Kenya Urban Roads Authority (KURA) website: www.kura.go.ke for any additional information or clarifications that may arise before submission date.

Deputy Director (Supply Chain Management)
FOR: DIRECTOR GENERAL



Kenya Urban Roads Authority



The Authority is ISO 9001:2015 certified