



TENDER NOTICE

TENDER NUMBER	TENDER DESCRIPTION
IHRM/08/2025-2026	Medical Insurance cover, Group life cover, Group Personal Accident Cover, and Motor Vehicle Insurance Cover

The Institute of Human Resource Management (IHRM), hereinafter referred to as the Procuring Entity, invites sealed tenders from eligible and qualified firms for the Provision of Medical Insurance Cover for Staff. The contract shall be for a period of **two (2) years**, subject to annual performance review and satisfactory performance.

The tender document may be viewed and downloaded **free of charge** from the IHRM website: www.ihrm.or.ke.

Prices quoted must be in Kenya Shillings, inclusive of all applicable taxes, and must remain valid for **120 days** from the date of tender opening.

Completed tender documents must be enclosed in plain sealed envelopes, clearly marked with the tender number and title, and deposited in the tender box located at **24th Floor, PRISM Towers, 3rd Ngong Avenue, Nairobi**, addressed to:

**The Executive Director
Institute of Human Resource Management
P.O. Box 6132 – 00300
NAIROBI.**

So as to be received on or before **Thursday, 4th September 2025 at 11:00 a.m.**

Tenders will be opened immediately thereafter in the presence of tenderers or their representatives who choose to attend at the **Boardroom, 24th Floor, PRISM Towers, 3rd Ngong Avenue, Nairobi**.