



KENYA TRADE NETWORK AGENCY

A Global Leader in Trade Facilitation

CAREER OPPORTUNITIES

The Kenya Trade Network Agency (KenTrade) is a State Corporation under The National Treasury and Economic Planning established by the Government of Kenya (GoK) in January 2011. KenTrade draws its mandate from the National Electronic Single Window System Act 2022. KenTrade's mandate is to implement, operationalize and manage the Kenya National Electronic Single Window System (KNESWS), now known as the Trade Facilitation Platform (TFP).

To fulfil our mandate, we wish to engage suitably qualified candidates on permanent and pensionable terms who also meet the requirements of Chapter 6 of the Kenya Constitution for the following positions:

S/No	Position	Level	Number of Posts
RE-ADVERTISEMENT			
1.	Director Trade Facilitation	KTNA 2	1
2.	Internal Auditor - Information Systems	KTNA 7	1
	Total		2
ADVERTISEMENT			
No.	Position	Grade	No. of posts
1.	Assistant Manager Risk Management & Compliance	KTNA 4	1
2.	Assistant Manager Human Resource & Administration	KTNA 4	1
3.	Quality Assurance Officer	KTNA 7	1
4.	System Administrator	KTNA 7	1
5.	Information Security Officer	KTNA 7	1
6.	Customer Service Officer	KTNA 7	1
7.	Contact Centre Assistants	KTNA 9	2
	Total Posts		8

Details of the vacancies are available on our website <https://www.kentrade.go.ke/careers>

All applications must be submitted online through the recruitment portal on or before **5.00 pm. Tuesday September 09, 2025**. Only applications submitted via the online portal will be considered. Manual submissions will not be accepted.

The Kenya Trade Network Agency is committed to upholding the provisions of the Constitution, specifically Chapter 232(1), which emphasizes fair competition and merit, representation of Kenya's diverse communities, and equal employment opportunities for men and women, members of all ethnic groups, and persons with disabilities.

Therefore, persons with disabilities, marginalized groups and minorities are strongly encouraged to apply.

Beware of fraudsters:

The Kenya Trade Network Agency does not charge any fees at any stage of the recruitment process – including application, shortlisting, interviews, or appointment.

Any individuals or parties requesting such payments are imposters and should be reported to the relevant authorities.