



**FINANCIAL REPORTING CENTRE**  
**UAP OLD MUTUAL TOWER, UPPERHILL**  
**PRIVATE BAG 00200, NAIROBI TEL: +254 709-858000**

## **REGISTRATION OF SUPPLIERS**

The Financial Reporting Centre (FRC) was established under section 21 of the Proceeds of Crime and Anti-Money Laundering Act 2009 (POCMLA) and the prevention of Terrorism Act (PATO) 2012 with the principle objective of identifying proceeds of crime, combating money laundering and the fight against terrorism financing.

The Centre (FRC) invites Registration of supplier's /service providers as indicated below.

### **REGISTRATION OF SUPPLIERS FOR SUPPLY OF GOODS, WORKS AND SERVICES FOR THE FINANCIAL YEAR 2025-2026 AND 2026-2027-FRC/RS/001/2025-2026**

**NOTE:** Suppliers that are currently registered by the Centre are required to register afresh if they wish to participate.

<b>A- SUPPLY OF GOODS</b>			
<b>Category Number</b>	<b>Description</b>	<b>Remarks</b>	<b>Closing Date</b>
1	Supply of General Office Stationeries, Stationery and other office Consumables	Special	Monday 11 <sup>th</sup> August,2025
2	Supply and Delivery of Toners and Cartridges.	Special	
3	Supply and Delivery of Application Software, Accessories & Assorted Licenses (Windows, Microsoft Office, Anti-virus, DMS Memory)	Open	
4	Supply and Delivery Office Equipment (Computers,Laptops,Note-pads,Tablets,Phones,Modems,Projectors,video Conferencing and related items)	Open	
5	Supply and delivery of printed, Branded merchandise/ staff ID Cards and Staff Uniform.	Special	
6	Supply and Delivery of assorted office Furniture and Fittings.	Special	
7	Supply and Delivery of Drinking mineral water/Disposable Cups	Special	
8	Supply and delivery of Motor Vehicle Tyres, Batteries and Accessories.	Open	
9	Supply and Delivery Newspapers, Periodicals and Magazines	Special	
10	Supply and Delivery of Telephone airtime	Special	
11	Supply and Delivery of Text books	Special	
12	Supply and Delivery of Fuel for Motor Vehicles and related Lubricants.	Open	
13	Supply Fit and Maintenance of window Blinds And Curtains.	Open	
<b>B-PROVISION OF SERVICES</b>			
14	Provision of cleaning services	Special	Monday 11 <sup>th</sup> August,2025
15	Provision of Event Management Services	Special	
16	Provision of Catering Services	Special	
17	Provision of Legal services	Open	
18	Provision of Cab, transport and Car Hire services	Special	
19	Provision of Auctioneering Services	Open	
20	Provision of Office Movers services	Open	
21	Provision of Asset Tagging, Assets verification and Asset Reconciliation Services	Open	
22	Provision of Computer Repairs and Maintenance services	Open	
23	Provision of Air Ticketing Services (IATA,KATA registered firms only)	Special	
24	Provision of car parking space at upper Hill Area	Open	
25	Provision of car parking space at upper Hill Area	Open	
26	Provision of print production and Graphic Arts Services	Special	
27	Provision of Building Repairs and Maintenance services (painting, wood repairs & Related)	Open	Monday 11 <sup>th</sup> August,2025 12 noon
28	Provision of security/Guard services	Open	
<b>C- PROVISION OF SMALL WORKS</b>			
29	Supply, Installation and Maintenance of CCTV, Access Control, Intruder alarms, Structured cabling and Support services	Open	Monday 11 <sup>th</sup> August,2025 12 noon
30	Provision of Building Works, Civil, Electrical, Mechanical and related works	Open	

Interested and eligible bidders may obtain further information and download the registration document at the FRC website: [www.frc.go.ke](http://www.frc.go.ke) free of charge.

Tenderers who have downloaded the registration documents must immediately forward their particulars (**i.e. Name and Category application**) to the email: [Info@frc.go.ke](mailto:Info@frc.go.ke); [dg@frc.go.ke](mailto:dg@frc.go.ke); and [procurement@frc.go.ke](mailto:procurement@frc.go.ke) for any further clarifications.

Completed registration documents are to be enclosed in plain sealed envelopes, marked the category number, name and addressed to:

**The Director General**  
**Financial Reporting Centre**  
**Private Bag, 00200**  
**NAIROBI**

The registration Documents will be opened immediately thereafter in the presence of the Bidders or their representatives who choose to attend at the **UAP OLD Mutual Tower, Upper hill road, Nairobi**, on the 13<sup>th</sup> floor Meeting room on the indicated closing dates.