



FINANCIAL REPORTING CENTRE

OLD MUTUAL TOWER, UPPERHILL
PRIVATE BAG 00200, NAIROBI TEL: +254 709858000

REGISTRATION OF SUPPLIERS

The Financial Reporting Centre (FRC) was established under section 21 of the Proceeds of Crime and Anti-Money Laundering Act 2009 (POCMLA) and the prevention of Terrorism Act (PATO) 2012 with the principle objective of identifying proceeds of crime, combating money laundering and the fight against terrorism financing.

The Centre (FRC) invites Registration of supplier's /service providers as indicated below.

REGISTRATION OF SUPPLIERS FOR SUPPLY OF GOODS, WORKS AND SERVICES FOR THE FINANCIAL YEAR 2025-2026 AND 2026-2027-FRC/RS/001/2025-2026

A-SUPPLY OF GOODS

Category Number	Description	Remarks	Closing Date
Category 1	Supply of General Office Stationeries, Stationery and other office Consumables	Special	Monday 18 th August,2025 12 noon
Category 2	Supply and Delivery of Toners and Cartridges.	Special	
Category 3	Supply and Delivery of Application Software, Accessories & Assorted Licenses (Windows, Microsoft Office, Anti-virus, DMS Memory)	Open	
Category 4	Supply and Delivery Office Equipment (Computers,Laptops,Notepads, Tablets,Phones,Modems,Projectors,video Conferencing and related items)	Open	
Category 5	Supply and delivery of printed, Branded merchandise/ staff ID Cards and Staff Uniform.	Special	
Category 6	Supply and Delivery of assorted office Furniture and Fittings.	Special	
Category 7	Supply and Delivery of Drinking mineral water/Disposable Cups	Special	
Category 8	Supply and delivery of Motor Vehicle Tyres, Batteries and Accessories.	Open	
Category 9	Supply and Delivery Newspapers, Periodicals and Magazines	Special	
Category 10	Supply and Delivery of Telephone airtime	Special	
Category 11	Supply and Delivery of Text books	Special	
Category 12	Supply and Delivery of Fuel for Motor Vehicles and related Lubricants.	Open	
Category 13	Supply Fit and Maintenance of window Blinds And Curtains.	Open	

B-PROVISION OF SERVICES

Category Number	Description	Remarks	Closing Date
Category 14	Provision of cleaning services	Special	Monday 18 th August,2025 12 noon
Category 15	Provision of Event Management Services	Special	
Category 16	Provision of Catering Services	Special	
Category 17	Provision of Legal services	Open	
Category 18	Provision of Cab, transport and Car Hire services	Special	
Category 19	Provision of Auctioneering Services	Open	
Category 20	Provision of Office Movers services	Open	
Category 21	Provision of Asset Tagging, Assets verification and Asset Reconciliation Services	Open	
Category 22	Provision of Computer Repairs and Maintenance services	Open	
Category 23	Provision of Air Ticketing Services (IATA,KATA registered firms only)	Special	
Category 24	Provision of Vehicle Maintenances Services	Open	
Category 25	Provision of car parking space at upper Hill Area	Open	
Category 26	Provision of print production and Graphic Arts Services	Special	
Category 27	Provision of Building Repairs and Maintenance services (painting, wood repairs & Related)	Open	
Category 28	Provision of security/Guard services	Open	
Category 29	Provision of internet services	Special	
Category 30	Provision of maintenance and repair of Uninterruptible power supply (Ups)	Special	

C-PROVISION OF SMALL WORKS

Category Number	Description	Remarks	Closing Date
Category 31	Supply, Installation and Maintenance of CCTV, Access Control, Intruder alarms, Structured cabling and Support services	Open	Monday 18 th August,2025 12 noon
Category 32	Provision of Building Works, Civil, Electrical, Mechanical and related works	Open	

Interested and eligible bidders may obtain further information and download the registration document at the FRC website: www.frc.go.ke free of charge.

Tenderers who have downloaded the registration documents must immediately forward their particulars (i.e. Name and Category application) to the email: Info@frc.go.ke; dg@frc.go.ke; and procurement@frc.go.ke for any further clarifications.

Completed registration documents are to be enclosed in plain sealed envelopes, marked the category number, name and addressed to:

The Director General
Financial Reporting Centre
Private Bag, 00200
NAIROBI

The registration Documents will be opened immediately thereafter in the presence of the Bidders or their representatives who choose to attend at the **UAP OLD Mutual Tower, Upper hill road, Nairobi, on the 13th floor Meeting room** on the indicated closing dates.