



REPUBLIC OF KENYA



KENYA NATIONAL QUALIFICATIONS AUTHORITY

## INVITATION TO TENDER

### REQUEST FOR PROPOSAL FOR PROVISION OF UPGRADING, CONFIGURATION, TRAINING, COMMISSIONING AND SUPPORT FOR ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM PHASE II (BUSINESS DYNAMIC)

Tendering will be conducted under Open Tender using a standardized tender document. Tendering is open to all eligible, qualified and interested tenders.

Tender document may be viewed and obtained electronically from the Kenya National Qualifications Authority Website [www.knqa.go.ke](http://www.knqa.go.ke). The tender document obtained electronically will be free of charge.

Bidders can do further inquiries from Supply Chain Management Office, during normal working hours **(Monday to Friday between 8.30am and 4.00pm)**.

Price quoted must remain valid for **One Hundred and Fifty (150) days** from the opening date of the Tender.

All tenders must be accompanied by a tender security of **Ksh.300,000.00** in form of a bank guarantee or an insurance company guarantee issued by an insurance company approved by IRA and the Public Procurement Regulatory Authority (PPRA).

Completed Tender Documents must be submitted in plain sealed envelopes to the Tender Box on **4<sup>th</sup> Floor, NACOSTI Headquarters' buildings**, clearly marked **TENDER NUMBER: KNQA/RFP/001/2025-2027 AND TENDER DESCRIPTION: PROVISION OF, UPGRADING, CONFIGURATION, TRAINING, COMMISSIONING AND SUPPORT FOR ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM PHASE II (BUSINESS DYNAMIC)**.

Complete tenders must be delivered to the address below **on or before 21<sup>st</sup> May, 2025 at 12.00 noon**.

**DIRECTOR GENERAL/CEO  
KENYA NATIONAL QUALIFICATIONS AUTHORITY  
P.O BOX 72365-00200  
NAIROBI**