



# TEACHERS SERVICE COMMISSION

## INVITATION TO TENDER

The Teachers Service Commission invites interested and eligible bidders/tenderers to bid for the tenders listed below:

S/ No.	TENDER NO.	TENDER DESCRIPTION	CATEGORY	TENDER SECURITY (KSHS)	CLOSING/ OPENING DATE
1	TSC/T/055/ 2024-2026	Provision of Private Motor Vehicle and Motorcycle Insurance Cover	Open Tender	300,000	Tuesday 13 <sup>th</sup> May, 2025 at 9.00 a.m
2	TSC/T/056/ 2024-2025	Supply and Delivery of A4 Photocopying Papers	Reserved for Women	Tender Security Declaration Form	Tuesday 13 <sup>th</sup> May, 2025 at 9.00 a.m

Detailed Tender documents may be obtained from the Supply Chain Management Services (SCMS) Division, at the TSC House 2<sup>nd</sup> floor Podium Wing, Kilimanjaro Road, Upper Hill during normal working hours. Bidders may also access the tender documents from TSC website: **[www.tsc.go.ke](http://www.tsc.go.ke)** or the Public Procurement Information Portal (PIIP) **[www.tenders.go.ke](http://www.tenders.go.ke)** free of charge.

Bidders are required to register and forward their particulars with the SCMS through the official email: **[ddprocurement@tsc.go.ke](mailto:ddprocurement@tsc.go.ke)**. The particulars should include: Name of the firm, address, Tender Name, Telephone number and email address.

Complete bid documents must be enclosed in plain sealed envelopes and clearly marked with the Tender Number and Tender Description should be addressed to: **The Secretary, Teachers Service Commission, TSC House, Upper Hill, Kilimanjaro Road, Private Bag, 00100, NAIROBI** and deposited in the Tender Box located at TSC Headquarters, TSC House, Podium Wing, ground floor to be received on or before **Tuesday, 13<sup>th</sup> May 2025 at 9.00 am**.

Bulky documents shall be delivered and registered at the office of the Supply Chain Management Services on the 2<sup>nd</sup> Floor, Podium Wing, TSC House. Tenders will be opened immediately thereafter at TSC House 3<sup>rd</sup> Floor Podium Wing in the presence of tenderers or their representatives who choose to attend.

Late tenders will be rejected.

All inquiries and clarifications should be sent via email to: **[ddprocurement@tsc.go.ke](mailto:ddprocurement@tsc.go.ke)**

**COMMISSION SECRETARY/ CHIEF EXECUTIVE**