



# THE COMMISSION ON ADMINISTRATIVE JUSTICE

(Office of the Ombudsman)

## *Hata Mnyonge ana Haki*

### EMPLOYMENT OPPORTUNITY

The Commission on Administrative Justice (Office of the Ombudsman) is a Constitutional Commission established under Article 59 (4), Chapter fifteen of the Constitution and the Commission on Administrative Justice Act, 2011 with the mandate of addressing all forms of maladministration in the public sector in Kenya. The Commission is also charged with overseeing and enforcing the implementation of the Access to Information Act, 2016.

The Commission seeks to fill the following position:-

NO	POSITION	NO OF POSTS
1.	Personal Assistant to the Commission Chairperson.	1

Job specifications and other requirements are available on our website:

[www.ombudsman.go.ke](http://www.ombudsman.go.ke)

An application letter, curriculum vitae, copies of certificates and other credentials should be sent by **25<sup>th</sup> March 2025** at **5.00pm** through; **CAJ E-recruitment portal** accessible via our website - [www.ombudsman.go.ke](http://www.ombudsman.go.ke) or with a clearly marked envelope showing the position applied for to the address below:-

**THE COMMISSION SECRETARY**  
**COMMISSION ON ADMINISTRATIVE JUSTICE**  
**2<sup>ND</sup> FLOOR, WEST END TOWERS – WAIYAKI WAY**  
**P O BOX 20414 CITY SQUARE, 00200**  
**NAIROBI**

Only shortlisted candidates will be contacted.

The Commission on Administrative Justice is an Equal Opportunity employer.



[www.ombudsman.go.ke](http://www.ombudsman.go.ke)



Kenya Ombudsman



Ombudsman Kenya



Office of the Ombudsman-Kenya