



## INVITATION TO TENDER

<b>PROCURING ENTITY:</b>	Rural Electrification and Renewable Energy Corporation
<b>CONTRACT NAME AND DESCRIPTION: RFX 1000001275:</b>	<b>Frame Contract for Provision of Integrated PR, Marketing, Event Management and Digital Services (Website &amp; Social Media Agency Services</b>

1. Rural Electrification and Renewable Energy Corporation invites tenders for the provision of services, i.e. Integrated PR, Marketing, Event Management and Digital Services (Website & Social Media Agency Services
2. Tendering will be conducted under open competitive method using a standardized tender document. Tendering is open to all qualified and interested Tenderers. **Tenderers will be allowed to tender for one or more lots**,
3. Qualified and interested tenderers may obtain further information and inspect the Tender Documents during office hours [8.00am - 12.45pm to 1.45pm-4.00pm Monday to Friday] at the address given below. More details on the Services are provided in PART 2 - Services' Requirements, Section V - Description of Services of the Tender Document.
4. A complete set of tender documents may be viewed and downloaded by interested tenderers **free of charge** electronically from the Website [www.rerec.co.ke](http://www.rerec.co.ke) under January, 2025 tender documents, through the e-procurement portal using <https://suppliers.rea.co.ke:44300/irj/portal> and on the Public Procurement Information Portal <https://tenders.go.ke>. Tender documents obtained electronically will be free of charge. Tender documents may be viewed and downloaded for free from the website (insert website). Tenderers who download the tender document **must** forward their particulars immediately to (insert email address) to facilitate any further clarification or addendum.
5. Tender documents may be viewed and downloaded for free from the website [www.rerec.co.ke](http://www.rerec.co.ke). Tenderers who download the tender document must forward their particulars immediately to [tenders@rerec.co.ke](mailto:tenders@rerec.co.ke) to facilitate any further clarification or addendum.
6. The Tenderer shall chronologically serialize all pages of the tender documents submitted.
7. Completed tenders must be delivered to the address below on or before 04/03/2025 at 10.00a.m. Electronic Tenders will be permitted.
8. Tenders will be opened immediately after the deadline date and time specified above or any deadline date and time specified later. Tenders will be publicly opened in the presence of the Tenderers' designated representatives who choose to attend at the address below.
9. Late tenders will be rejected.

**The addresses referred to above are:****Address for obtaining further information on tender documents**

Contact Manager, Supply chain management, telephone number: 0709193000 and e-mail address: [tenders@rerec.co.ke](mailto:tenders@rerec.co.ke)

Address for Submission of Tenders: Online only through <https://suppliers.rea.co.ke:44300/irj/portal>

- 1) Rural Electrification and Renewable Energy Corporation
- 2) Postal Address: 34585 – 00100 Nairobi
- 3) Physical address for hand Courier Delivery; South C, Office Popo Road, Kawi Complex, Block C, Ground floor; e-mail address: [tenders@rerec.co.ke](mailto:tenders@rerec.co.ke) and [info@rerec.co.ke](mailto:info@rerec.co.ke)

**Address for Opening of Tenders. Kawi Complex, Block C, Ground floor, Online system**

**Dr. Rose N. Mkalama**

**Designation: Chief Executive Officer**