



MINISTRY OF LANDS, PUBLIC WORKS, HOUSING AND URBAN DEVELOPMENT

State Department for Housing and Urban Development

CONSULTING SERVICES (FIRM SELECTION)

Expressions of Interest

Name of Project	Second Kenya Informal Settlements Improvement Project (KISIP2)
Agreement No	CKE 118801 S
Project ID No	P167814
Assignment Title	Consulting Services to Support the National Project Coordinating Team (NPCT) in Implementing Community Development Plans in Selected Informal Settlements in Nakuru, Kisumu and Kakamega
Reference No	MLPWHUD/SDHUD/AFD/KISIP2/04

1. The Government of Kenya has received financing from the **European Union (EU)** through **Agence Française de Développement ("AFD")**, and intends to use part of the funds thereof for payments under the following project: **Consulting Services to Support the National Project Coordinating Team (NPCT) in Implementing Community Development Plans in Selected Informal Settlements in Nakuru, Kisumu and Kakamega**
2. The Services of the Consultant shall consist of:
 1. Support the NPCT in coordinating, supervising and monitoring CDP implementation in selected informal settlements.
 2. Support NPCT in guiding Implementing Partners on the implementation of the CDPs through an ambitious participatory approach with residents and CPCTs.
 3. Support NPCT in the review of outputs prepared by the implementing partners and offer technical advice to the project;
 4. Capitalize on the best practices, strengthen the skills of NPCT and CPCT, and liaise with the KISIP2 communication unit on the CDP implementation to broaden the use of participatory approaches.

3. The **Ministry of Lands, Public Works, Housing and Urban Development, State Department for Housing and Urban Development (the Client) through the National Project Coordinator KISIP2**, hereby invites Interested Applicants to show their interest in delivering the Services described above. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

4. The applicant may be a single entity, registered/incorporated as a firm with the core Business in Construction Management/Project Management or related field for a period of at least ten (10) years or a consortium of a maximum of three firms. NGOs/non-Profit organization may apply. **Interested Foreign Firms should partner with local firms.**

Key Experts will not be evaluated at the shortlisting stage.

5. This Request for Expressions of Interest is open to:

Consulting firms Individual consultants
 NGOs **Joint Venture between NGO(s) and consulting firm(s)**

6. Eligibility criteria to AFD financing are specified in sub-clause 1.3 of the "Procurement Guidelines for AFD Financed Contracts in Foreign Countries", available online on AFD's website: <http://www.afd.fr>.

The assignment is expected to take Twenty-Four (24) months.

7. The Terms of Reference (TOR) for the assignment can be found at the following website: www.housingandurban.go.ke/tenders or can be obtained at the address given below.

8. The applicant **must submit with their application a signed and unaltered copy of the statement of Integrity, Eligibility and Environmental and social Responsibility** given in the appendix to the TOR to be downloaded from the website: www.housingandurban.go.ke/tender.

9. The Applicant shall submit only one application, either in its own name or as a member of a Joint Venture (JV). If an Applicant (including any JV member) submits or participates in more than one application, those applications shall be all rejected. However, the same Subconsultant may participate in several applications. If the Applicant is a JV, the expression of interest shall include:

A copy of the JV Agreement entered into by all members,

or

A letter of intent to execute a JV Agreement, signed by all members together with a copy of the Agreement proposal,

In the absence of this document, the other members will be considered as Subconsultants. Experiences and qualifications of Subconsultants are not taken into account in the evaluation of the applications.

10. Interested Applicants must provide information evidencing that they are qualified and experienced to perform those Services. For that purpose, documented evidence of recent and similar services shall be submitted.

Determination of the similarity of the experiences will be based on:

1. **Core business and years in business:** The firm shall be registered/incorporated as a firm with the core Business in Construction Management/Project Management or related field for a period of at least ten (10) years. NGOs/non-Profit organization are also allowed to apply;
2. **Relevant experience:** The firm shall demonstrate as having successfully executed and completed implementation and supervision of at least two (2) projects of similar nature both in scope and complexity in similar operating environment in the last ten (10) years. Relevant experience shall cover "assistance to project management", "community infrastructure design and construction", "community engagement from planning to service management", and support to "Community Based Organization" Details of the assignment-Name and address of the client, scope, value, and period shall be provided in the submitted expression of interest (EoI) ;
3. **Technical and managerial capability of the firm:** The firm shall demonstrate as having the requisite technical capacity including relevant equipment, tools, software etc. and managerial capacity to undertake the assignment in the submitted company profile(s).

11. Among the submitted applications, **Ministry of Lands, Public Works, Housing and Urban Development, State Department for Housing and Urban Development (the Client)** will shortlist a maximum of six (6) Applicants, to whom the Request for Proposals to carry out the Services shall be sent.

12. The Expressions of Interest must be delivered in a written form to the address below either in person, by mail or by e-mail by **11th March 2025 at 1100 Hours EAT**. Interested Applicants may obtain further information during office hours: i.e. 0900 to 1700 Hours East African Time, (EAT) at the Procurement Office, 19th Floor Prism Towers, 3rd Ngong Avenue, Nairobi

State Department for Housing and Urban Development,

Attn: Principal Secretary

6th Floor, Ardh House

1st Ngong Avenue

Nairobi, Kenya

Telephone: +254-02-2729200

E-mail: kisip2.procurement@housingandurban.go.ke