



COAST WATER WORKS DEVELOPMENT AGENCY (CWWDA)

VACANCY IN THE OFFICE OF THE CHIEF EXECUTIVE OFFICER

The Coast Water Works Development Agency (CWWDA) is a State Corporation created under the Ministry of Water, Sanitation and Irrigation pursuant to the Water Act, 2016 and one of the Nine (9) Water Works Development Agencies in Kenya.

Under the Water Act of 2016, the mandate of CWWDA is to develop and maintain sustainable water and sanitation infrastructure within the Coast region.

The Agency wishes to recruit a self-driven and result oriented Kenyan to fill a vacancy in the Office of the Chief Executive Officer at its Headquarters in Mombasa to facilitate delivery of its mandate.

Mode of application

1. For the detailed job description and specifications of the Chief Executive Officer's position, kindly visit our website at **www.cwwda.go.ke**.
2. Interested and qualified individuals should download the CWWDA Application for Employment Form and Curriculum Vitae (CV) template on the Website, fill and forward the same, enclosing CERTIFIED copies of Academic and Professional certificates as well as National Identity Card, by close of business on **Tuesday 7th January, 2025**.

All applications should be clearly marked **'Application for the position of Chief Executive Officer'** and submitted in any **ONE** of the following ways:

- i) Manual application should be hand delivered to **Coast Water Works Development Agency, Mikindani Street, Off Nkrumah Road, Mombasa during working hours between 8.00 a.m. and 5 p.m.**
- ii) Online applications should be emailed in **PDF** format to **chairman@cwwda.go.ke**
- iii) Postal applications should be addressed to:

**The Chairman,
Coast Water Works Development Agency,
Mikindani Street, Off Nkrumah Road,
P.O Box 90417-80100
Mombasa**

NOTE: All Applicants must be accompanied with **Clearance** from the following institutions:

- i) **Kenya Revenue Authority (tax compliance certificates)**
- ii) **Higher Education Loans Board**
- iii) **Ethics and Anti – Corruption Commission**
- iv) **Directorate of Criminal Investigation (Certificate of Good Conduct)**
- v) **A registered Credit Reference Bureau**

Original clearance documents as well as Academic and Professional certificates will be required at the time of the interview.

WOMEN, PERSONS WITH DISABILITIES, THE MARGINALIZED AND MINORITIES ARE ENCOURAGED TO APPLY.

Incomplete applications will not be considered and any form of canvassing will lead to automatic disqualification. Only shortlisted candidates will be contacted.