



MINISTRY OF PUBLIC SERVICE AND HUMAN CAPITAL DEVELOPMENT

TENDER NOTICE

The Ministry of Public Service and Human Capital Development invites sealed tenders from eligible candidates for the following tenders:

Tender No.	Tender Description	Bid Security (Kshs)	Eligibility	Closing Date and Time
MPSP&DM/OT/002/2024-2025	Provision of Group Medical Insurance, Group Life and International Travel Insurance Covers for the Cabinet Secretaries, Principal Secretaries and other Senior Civil Servants in Job Group "U" and above	1,000,000	Insurance Underwriters	24 th December 2024 11.00 am

Tender documents detailing the requirements of the above tenders may be downloaded from the Ministry of Public Service www.mps.go.ke/tenders or www.tenders.go.ke **free of charge**.

For any clarifications or communications kindly contact: **Head, Supply Chain Management, Telposta Tower, 2nd Floor, P.O Box 30050- 00100, Telephone: +254 020 2252299, Nairobi, Kenya.** Email: procurement@psyg.go.ke.

Completed tender documents in plain sealed envelopes clearly marked with tender name and number should be addressed to:

**Principal Secretary
Ministry of Public Service and Human Capital Development
P.O. Box 30050 - 00100 - NAIROBI**

and deposited in the Tender Box situated at Telposta Towers, 2nd floor on or before **Tuesday, 24th December, 2024 at 11.00 am.**

Tenders will be opened immediately thereafter the deadline date and time specified above or any deadline date and time specified later. Tenders will be publicly opened in the presence of the Tenderers' designated representatives who choose to attend at the address above.

All interested bidders are required to continually check the department's website: www.mps.go.ke/tenders for any tender addenda and clarifications that may arise before the submission date.

**Principal Secretary
Ministry of Public Service and Human Capital Development**