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National Supply Chain Centre, Embakasi Off Airport North Road  
P.O. Box 47715-00100 GPO Nairobi, Kenya

## KENYA MEDICAL SUPPLIES AUTHORITY (KEMSA)

### VACANCIES

KEMSA is a State Corporation established through an Act of Parliament, with the mandate to procure, warehouse and distribute drugs and medical supplies for prescribed public health programs, the national strategic stock reserve, prescribed essential health packages and national referral hospitals.

As a result of business growth and the need to enhance organizational efficiency for effective service delivery, we would like to fill various positions of as detailed below:

NO.	POSITION	GRADE	NO. OF VACANCIES
1.	DIRECTOR, OPERATIONS	SA 2	1
2.	OFFICER, BOARD SECRETARIAT UNIT	SA 4	1
3.	SECURITY OFFICER	SA 5	1
4.	SENIOR ACCOUNTANT	SA 6	8
5.	ACCOUNTANT II	SA 8	12

For more information, please visit the KEMSA website [www.kemsa.go.ke](http://www.kemsa.go.ke) where you will find the full job descriptions.

Successful candidates will be required to satisfy the following requirements of Chapter Six (6) of the Constitution of Kenya 2010:

1. **Valid Certificate of Good Conduct from the Directorate of Criminal Investigations (DCI)**
2. **Valid Tax Compliance Certificate from the Kenya Revenue Authority (KRA)**
3. **Valid Clearance from Higher Education Loans Board (HELB)**
4. **Valid Clearance from Ethics and Anti-Corruption Commission (EACC)**
5. **Current report from an approved Credit Reference Bureau.**

Those interested and who meet the above requirements are invited to apply for the job.

The application, accompanied with a detailed curriculum vitae, copies of certificates and testimonials addressed as below should reach the Chief Executive Officer not later than **10<sup>th</sup> JANUARY 2025**.

The applicant's envelope should quote the Reference Number of the position they are applying for.

**Chief Executive Officer,  
Kenya Medical Supplies Authority,  
National Supply Chain Center, Embakasi,  
Off. Airport North Road,  
P.O. Box 47715-00100, NAIROBI  
Attn. Director Human Resource & Administration**

***'The Kenya Medical Supplies Authority is an Equal Opportunity Employer committed to Diversity and Gender Equality'.*** People living with Disability and from Marginalized areas are encouraged to apply.

**NOTE:** Canvassing will lead to automatic disqualification

**KEMSA does not charge any fee at any stage of the recruitment process.**

