



MINISTRY OF AGRICULTURE & LIVESTOCK DEVELOPMENT

STATE DEPARTMENT FOR AGRICULTURE



REQUEST FOR EXPRESSION OF INTEREST (CONSULTING SERVICES – FIRMS SELECTION)

Country:	Kenya
Name of Project:	National Agricultural Value Chain Development Project - NAVCDP
Credit No.:	70640
Project ID:	P176758
Assignment Title:	Consulting Services for the Saving and Credit Cooperatives (SACCO'S) Strengthening for Business Acceleration.
Reference No.:	KE-MOALF-420467-CS-QCBS

- The Government of Kenya has received financing from the World Bank toward the cost of the National Agricultural Value Chain Development Project (NAVCDP) and intends to apply part of the proceeds for consulting services.
- The Consulting Services ("the Services") include Consulting services for the Saving and Credit Cooperatives (SACCO's) Strengthening for Business Acceleration. The estimated period of assignment is twelve (12) calendar months.
- The detailed Terms of Reference (TOR) for the assignment can be found at the following website: **www.kilimo.go.ke**.
- The State Department for Agriculture ("the Client") now invites eligible consulting firms ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

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- Core business and years in business:** The firm shall be registered/incorporated as a consulting firm with core business in the field of SACCO business development or related fields for a minimum period of eight (8) years.
 - Relevant experience:** The firm shall demonstrate as having successfully executed and completed at least two (2) assignments on SACCO business development or similar nature, complexity and in a similar operating environment in the last eight (8) years. Details of similar assignments - Name and address of the client, scope, value/enumeration, and period should be provided and submitted with the Expression of Interest (EOI).
 - Technical and managerial capability of the firm:** The firm shall demonstrate as having the requisite technical and managerial capacity including relevant management tools to undertake the assignment in the submitted company profile(s). Key Experts will not be evaluated at the shortlisting stage.
- The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" First Published July 2016 and revised Fifth Edition September 2023 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.
 - Consultants may associate with other firms to enhance their qualifications but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.
 - A Consultant will be selected in accordance with the Quality and Cost Based Selection method set out in the procurement Regulations.
 - Further information can be obtained at the address below during office hours 0900 to 1600 hours East African Time (EAT).

**State Department for Agriculture
Ministry of Agriculture and Livestock Development
National Project Coordinator
National Agricultural Value Chain Development Project (NAVCDP)
Nairobi, Kenya
Capitol Hill Towers, 5th Floor, Cathedral Road.
Tel. +254 773206315 , E-mail: info@navcdp.go.ke**

- Expressions of interest must be delivered in a written form to the address below (in person, or by e-mail) by **6th January, 2025 at 1100 hours EAT**. The delivery by person must be deposited in the tender box clearly marked State Department for Agriculture located at Kilimo house main reception –Ground floor, Cathedral Road Nairobi, Kenya or delivery by e-mail must be sent to **info@navcdp.go.ke** and clearly marked "Consulting Services for the Saving and Credit Cooperatives (SACCO's) Strengthening for Business Acceleration, Contract Ref. No.: **KE-MOALF-420467-CS-QCBS** .

**Address:
The Principal Secretary
State Department for Agriculture
Ministry of Agriculture and Livestock Development
Nairobi, Kenya.
Capitol Hill Towers, 5th Floor, Cathedral Road
E-mail: info@navcdp.go.ke , Tel +254 773206315**

**Head Supply Chain Management
For : Principal Secretary**