

# National Environment Management Authority

## REQUEST FOR EXPRESSION OF INTEREST (Consulting Services – Firms Selection)

Country	Kenya
Name of the Project	Africa Environmental Health and Pollution Management Programme (AEHPMP)
Project No.	167788
Credit No.	TF-B3322
Assignment Title	Consultancy Services to conduct regulatory impact assessment (RIA) for the implementation of the proposed electronic and electrical waste (e-waste) regulations, 2024
REF NO:	KE-NEMA-461459-CS-CQS

- The Government of Kenya has received a grant from Global Environment Facility through World Bank towards the costs of the "Africa Environmental Health and Pollution Management Project (AEHPMP)" and intends to apply part of the proceeds for consulting services.
- The consulting services ("the Services") include conducting regulatory impact assessment (RIA) for the implementation of the proposed electronic and electrical waste (e-waste) regulations, 2024. The duration of the assignment is Four (4) calendar months from the date of contract commencement.
- The detailed Terms of Reference (TOR) for the assignment can be found at the following websites: [www.nema.go.ke/tenders](http://www.nema.go.ke/tenders) and [www.tenders.go.ke](http://www.tenders.go.ke).
- National Environment Management Authority (the "Client") now invites eligible consulting firms ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

**Core business and years in business:** The firm shall be registered/incorporated as a consulting firm with core business in the field of public policy, legislation & regulations formulation, review, implementation and assessment or equivalent for a minimum period of 10 years.

**Relevant experience:** The firm shall demonstrate as having successfully executed and completed at least 2 assignments of similar nature, complexity and in a similar operating environment in the last 10 years. Details of similar assignments (name and address of the client, scope, value, and period should be provided and submitted). Expression of Interest should include enumeration of these similar past assignments. Should also have Extensive experience in the areas related to the Rotterdam, Stockholm, Minamata, Montreal, Kigali Amendment and Basel Conventions and other conventions and protocols that govern management of waste.

**Technical and managerial capability of the firm:** The firm shall demonstrate as having the requisite technical capacity and managerial capacity to undertake the assignment in the submitted company profile(s).

### Key Experts will not be evaluated at the shortlisting stage.

- Attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" First Published July 2016 and Revised Fifth Edition September 2023 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.
- Consultants may associate with other firms to enhance their qualifications but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.
- A Consulting firm will be selected in accordance with the Consultant Qualification Selection (CQS) method set out in the Procurement Regulations.
- Further information can be obtained at the address below during the following office hours 0900 and 1600 hours from Monday to Friday.
- Expression of interest must be delivered in written form by **19<sup>th</sup> December 2024 at 1000hours EAT**. – using one of the following modalities: (i) deposit in the tender box located at NEMA Headquarters Elland House (ii) send by email to: [procurement@nema.go.ke](mailto:procurement@nema.go.ke) indicating the Assignment title and Contract No. in the subject row. For expressions of interest that will be deposited at the tender box, the packages should clearly indicate the Expression of Interest subject and reference number.

**Address:**  
**Director General,**  
**National Environment Management Authority,**  
**Elland House, Popo Road South C**  
**Email: [info@nema.go.ke](mailto:info@nema.go.ke)**  
**Nairobi, Kenya.**