

TENDER NOTICE

Tourism fund is a body corporate established under the Tourism Act 2011, charged with the mandate of mobilizing resources to finance sustainable development of the Tourism and Hospitality Industry in Kenya.

The organization invites tenders from interested suppliers (bidders) for the following:

Tender number	Description of Goods, Works and Services	Eligibility
TF/07/2018-19	Provision of Insurance Brokerage Services	Open
TF/08/2018-19	Tender for Signage works at Tourism Fund Building	Open
REGISTRATION OF SUPPLIERS-TF/09/2018-2019		
Category A1	Suppliers of General office Supplies	Reserved (AGPO)
Category A2	Suppliers of printed Stationery	Reserved (AGPO)
Category A3	Supply & Delivery of Calling Cards	Reserved (AGPO)
Category A4	Supply and delivery of computers, laptops, printers, copiers and related accessories / Consumables e.g Tonners and cartridges	Reserved (AGPO)
Category A5	Supply and Delivery of Computer Software, Operating systems, Antivirus & Other application systems	Reserved (AGPO)
Category A6	Supply of branded promotional materials e.g. T-shirt, caps, banners, carrier bags, branded DVDs, USBs e.t.c	Reserved (AGPO)
Category A7	Supply, delivery and repair of general office equipment, office furniture and fitting and safes.	Open
Category A8	Supply and delivery of staff uniforms and clothing	Reserved (AGPO)
Category A9	Supply and delivery of newspapers, magazines, periodicals, editorial and publication	Reserved (AGPO)
Category A10	Provision of travel agency services, air ticketing and travel arrangements (IATA registered)	Reserved (AGPO)
Category A11	Supply & delivery of Tyres, tubes& batteries and related vehicle accessories	Reserved (AGPO)
Category A12	Provision of signage services exhibition stands and billboards	Reserved (AGPO)
Category A13	Provision of video and photography services	Reserved (AGPO)
CATEGORY B		
Category B1	Supply, installation and maintenance of electrical fittings and Equipment	Reserved (AGPO)
Category B2	Supply installation and maintenance and delivery of air conditioning equipment	Reserved (AGPO)
Category B3	Supply, Installation and Maintenance of CCTV & other Access Control Equipment/ Installations	Reserved (AGPO)
Category B4	Provision of Repairs, servicing and maintenance of generators	Reserved (AGPO)
Category B5	Provision of Repair and maintenance of Mechanical Installations (Plumbing & Drainage)	Reserved (AGPO)
Category B6	Provision of Repair, refurbishment and maintenance of building, Civil Engineering works	Open
CATEGORY C		
Category C1	Provision of legal services	Open
Category C2	Provision of asset coding services (bar codes).	Open
Category C3	Provision of asset valuation services.	Open
Category C4	Provision of delivery and courier services	Open
Category C5	Provision of transport, car hire and taxi services.	Open
Category C6	Provision of auctioneering services.	Open
Category C7	Provision of alarm and car track systems/ services	Open
Category C8	Provision of audio-visual services, public address system, projectors and screens	Open
Category C9	Provision of Event Management Services	Open
Category C10	Provision Of Facade Cleaning Services In High-rise Buildings	Open
Category D (consultancy services)		
Category D1	Provision of consultancy services for Research and development of strategic plan.	Open
Category D2	Provision of Risk Management Consultancy Services	Open
Category D3	Provision of ISO Consultancy services	Open
Category D4	Provision of work place health and safety audits	Open
Category C9	Provision of human resource training and team building consultancy services (Recruitment, Job Evaluation, and Restructuring, surveys)	Open

Tender documents can be viewed and downloaded free of charge from the following websites: www.tourismfund.co.ke or www.tenders.go.ke.

NOTE: bidders who download the document from the mentioned website **MUST** immediately forward their particulars for records and purposes of receiving any further clarification and /or addendum to procurement@tourismfund.co.ke.

Alternatively, a complete set of documents may be obtained by interested candidates upon payment of a Non-refundable fee **Kshs. 1,000**(one thousand). Prices quoted should be inclusive of all taxes, and delivery costs, must be in Kenya shillings and must remain valid for (120) days from the closing date of tenders.

Completed tender document in plain sealed envelopes clearly marked on top with the title and reference of the tenders should be addressed to: -

The Chief Executive Officer

Tourism fund

Tourism Fund Building, valley road, 6th floor

Po box 46987-00100 Nairobi.

Tel. no 020-271400/1/2 fax no. 020-271411 , Email: procurement@tourismfund.co.ke

And must be deposited in the tender box at 6th floor, Tourism Fund building, valley road Nairobi so as to be received on or before **Monday 3rd June 2019 at 12.00 noon.**

Tenders will be opened immediately after the closing time in the presence of the tenderers representatives who choose to attend in the training room on the 6th floor, tourism fund building, Valley road.